



PERSONALIZE YOUR CONNECTION REQUESTS

Grow your contacts and leverage the power of your network to propel your professional journey forward, get referred, and land the next opportunity.

6 TEMPLATES FOR PERSONALIZING YOUR CONNECTION REQUESTS

1. Hi _____ (name), Thank you for taking the time to connect. I am reaching out because _____. We both _____(know someone, have something in common, or are a member of a group). Best, (Your name)
2. “It was nice meeting you at _____ event. I enjoyed talking to you about _____. Let’s be sure to stay in touch.”
3. “I am a fellow member of the _____ LinkedIn group and I saw your comments about _____. I’d love to stay in touch so we can talk more about _____.”
4. “It’s been a long time since we talked. Hope you are doing well. I see you are now working at _____ company, how is that going? Let’s catch up over the phone soon! Do you have time next week?”
5. “In looking at your profile, I see you are a fellow alumni of _____ University. I also noticed we have similar interests in _____. I would enjoy the opportunity to connect and chat sometime.”
6. “I was looking at your profile and I am very impressed with your accomplishments in _____. Please accept my request to connect, I’d love to talk to you about how you accomplished _____.”